

MEETING SUMMARY



BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES

Tuesday, September 11, 2012
10:00 AM



**Los Angeles City Hall
200 North Spring Street
Room 1060
Los Angeles, California 90012**

LISA McCURDY
President

KATHLEEN RIORDAN
Vice-President

JIM JENSVOLD
TARIQ A. KHERO
ALANA YAÑEZ

Mp3 Minutes are available at www.laanimalservices.com

Commissioners McCurdy, Riordan, Yanez, and Khero were in attendance.

ADMINISTRATIVE APPEAL HEARING

1. ADMINISTRATIVE APPEAL HEARING

- A. Barking Dog Case Number: BR 11324 WL
Appellant: Mehrdad and Nancy Mavaddat
Complaining Witness: Anthony Kling
Field Operations Supervisor West Los Angeles Animal Care Center, Lt. Jesse Castillo

Appellant Mehrdad and Nancy Mavaddat withdrew their request for an appeal before the Commission. Complaining witness Anthony Kling made a brief statement regarding the continuing problem with a barking dog.

REGULAR COMMISSION MEETING

Meeting Called To Order at 10:21 AM

1. PUBLIC COMMENT PERIOD - (Comments from the public on items of public interest within the Board's subject matter jurisdiction and on items not on the Agenda.)

Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

Public Comment

Michelle Kelly: Wants rabbit issues on a future agenda. Also spoke on housing of rabbits at the West Los Angeles Shelter and the care of rabbits by the department. Wants rabbits neutered at intake, rather than adoption.

2. COMMISSION BUSINESS

Approval of the minutes for the August 14, 2012 meetings.

No public comments. Commissioner McCurdy made a motion to approve the minutes, with recommended changes, with a second by Commissioner Yanez. The motion was approved by a vote of 4-0.

3. DISCUSSION ITEMS

A. Report and Discussion on Establishment of Committee's

Item was continued until the next meeting

4. BOARD REPORTS

A. Request for Proposal for Animal Management Software.

Public Comment

Phyllis Daugherty: comment that the Department was involved with Pet Point for development of the RFP. The Department should not go forward with the RFP.

AGM John Chavez reported that the Department has met with ITA and an outside expert as requested by the Board. ITA was excited that the Department was going forward with the RFP as the current system is over 12 years old. The current RFP before the Board contain information and improvements suggested by the expert and ITA. Commissioner Riordan thanked the department for their work on the RFP and stated the new RFP looks good and seems to include the various functions and requirements needed for the department's data system. Commissioner Khoro inquired as to the number of participants that might be expected to submit proposals. The GM Brenda Barnette commented that the RFP contains a clause that requires any prospective bidders to have worked with an agency the size of the Department. This would limit the number of interested parties to approximately three. Commissioner McCurdy asked if there is any requirement that requires prospective bidders to address the Administrative Citation program. The GM indicated there was nothing in the RFP that addressed this question. The GM indicated that there would be an evaluation team consisting of an outside expert, an employee of ITA, one of the Department's medical team and two others. The names of the panel would not be announced to prevent outside influence. Commissioner was concerned about issuing the

RFP prior to an Administrative Citation program being in place to ensure the new system could support the program, but that she was okay with proceeding provided a the panel includes a member with knowledge of administrative citations and enforcement as they pertain to data systems.

Commissioner made an alternative motion that a majority of the review panel be from outside the Department and include Judy Mancuso and Dr. Allan Drusey who is familiar with administrative citations and enforcement as they pertain to data systems. The GM objected to the proposal because Dr. Drusey was “married” to chameleon. Commissioner Riordan insisted that the committee must have someone that is familiar with administrative citations and enforcement issues in general and that she did not get the impression Dr D rusey was married to Chameleon. Board Secretary Ross Pool commented on the difference between policy and procedure. The Board sets policy and the Department has the responsibility to implement the procedure. Commissioner Riordan said , in this circumstance, she believed the proposed alternative motion is appropriate and would expect input from the City Attorney if it is not. The City Attorney did not respond. After much discussion among the present Commissioners regarding, among other things, the importance of maintaining a fair and also pgragmatic process, Commissioner Riordan further amended her motion that the committee include an individual that is familiar with Administrative citations. Judie Mancuso and an impartial panel consisting of a majority of members from outside the department.. The motion was seconded by Commissioner Khero. The motion passed 4-0.

The GM objected to the proposal because Dr. Drusey was “married” to chameleon. Commissioner Riordan insisted that the committee must have someone that is familiar with administrative citations. Board Secretary Ross Pool commented on the difference between policy and procedure. The Board sets policy and the Department has the responsibility to implement the procedure. Commissioner Riordan amended her motion that the committee include and individual that is familiar with Administrative citations. The motion was seconded by Commissioner Khero. The motion passed 4-0.

5. ORAL REPORT OF THE GENERAL MANAGER

The General Manager, Brenda Barnette, commented on the following items:

- Pet Care Foundation puts on a photo contest for shelters. Mario Ochoa, from East Valley took first place. Other shelters were mentioned as having photos that were honorable mentioned
- Found Animal Foundation extended the 9 for 9 program to September 3.
- On September 1 and 2 there Found Animal and Pet Care organization sponsored an adoption event where 152 dogs, 73 cats and 7 others were adopted, an increase of 32% increase over the previous year. There were 42 returns this

year as compared to 55 returns last year. In 2011 the return rate was 11% and in 2012 the return rate stands at 6%.

- A grant from the ASPCA for increasing dog adoptions is being submitted.
- Donated funds in the amount of \$52,000 for the program have been pledged.

5. ADJOURNMENT

Next Commission Meeting is scheduled for 10:00 A.M October 23, 2012, Los Angeles City Hall, Room 1060, 200 North Spring Street, Los Angeles, California 90012.

Commissioner Yanez made a motion to adjourn. Commissioner Riordan seconded the motion and it was approved on a vote of 4-0.